

UCI Music Department
Instrument/Equipment Checkout Form

Borrower's name _____

Faculty ____ Staff ____ Student ____ Other _____

Faculty sponsor (for student requests) _____

Sponsor signature _____

Item(s) requested _____

Academic purpose _____

Course number (if applicable) _____

Starting date and time _____

Ending date and time _____

Borrower's phone _____

Borrower's email _____

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Lender's name _____

Approved by (if applicable) _____

Notes on item's condition when checked out _____

Date and time of actual return _____